

Information to Offerors regarding Solicitation # MDA210-00-R-0001

Solicitation # MDA210-00-R-0001 is hereby issued by the Defense Finance and Accounting Service's Acquisition Support Organization (DFAS-ASO) for the DFAS-Finance Directorate. Services are being solicited to support the current Electronic Document Management (EDM) production systems and future efforts to integrate Electronic Document Technology (EDT) and Electronic Business (EB) into DFAS business processes. This procurement is unrestricted.

"Fill-ins" are provided on the Standard Form 33 (Section A) and other Solicitation sections and documents, and should be examined for applicability.

Please refer to Section L of the Solicitation for detailed instructions on submitting proposals in response to the Solicitation. Additionally, carefully review the provision of this Solicitation entitled "Late Proposals, Modifications of Proposals and Withdrawals of Proposals."

When submitting your response to the Solicitation, the envelope used must be plainly marked with the Solicitation Number, as shown above, and the date and local time set forth for receipt of proposals as presented on the Standard Form 33 (Section A). No responses submitted via electronic means or via telefacsimile will be accepted.

Responses must set forth full, accurate, and complete information as required by this solicitation (including attachments). The penalty for making false statements is prescribed in 18 U.S.C. 1001.

See Standard Form 33 (Section A) for point of contact information.

Files accompanying Solicitation # MDA210-00-R-0001 are identified as follows:

Information re: RFP	Info2Sol.doc
RFP Section A (Standard Form 33)	SF33.DOC
RFP Section B through H	Section B-H.doc
Section B continuation sheets	SCHEDBList.xls
RFP Section I	Section I.doc
RFP Section J through M	Section J-M.doc
Section J attachments	
Item J.1 A Representative EDM System	J.1diagrams.doc
Item J.2 Glossary	J.2GLOSSARY.doc
Item J.3 Government Furnished Equipment	J.3GFE.xls
Item J.4 Contract Data Requirements List	J.4Cdrl-1A.doc
	J.4Cdrl-2A.doc
(4 pages)	J.4Cdrl-3A.doc
	J.4Cdrl-4A.doc
Item J.5 Past Performance Questionnaire	J.5PPQuest.doc
Item J.6 Cost Proposal Structure	J.6Struc.XLS
Item J.7 Pre-Proposal Conference Questionnaire	J.7PreConQ.doc

**** To be noted:**

(1) A Pre-Proposal Conference will be held August 28th and August 29th, 2000, in the Denver Room / Indianapolis Room at the DFAS Conference Center in Columbus, Ohio. Refer to Section L of the Solicitation document for further details.

(2) DFAS-ASO desires to retain a mailing list of Offerors interested in this Solicitation for the purpose of planning for potential partnering amongst interested vendors. Therefore, it is requested that notification be provided to Jane M. Kramer, Point-of-Contact, upon obtaining of copy of the Solicitation from the DFAS website.

Telephone: (703) 607-5731

E-mail Address: jane.kramer@dfas.mil

Please be assured that only a list of Offerors **obtaining** a copy of the Solicitation from the DFAS website will be maintained. A copy of the list will be provided to interested vendors upon request to Ms. Kramer.